

This is a Permanent, 10 month/per year Part-time position.

Category: Technical

Location: Vernon, British Columbia

Position: Assistant Technical Director for the Vernon and District Performing Arts Centre

Deadline: July 5th, 2010

Posted: June 7, 2010

Job Description / Duties

Reporting to the Technical Director the Assistant Technical Director is responsible to assist in technical direction of a 750-seat proscenium theatre, and the production management of all public presentations and private events occurring in the theatre.

Other responsibilities shall include, but are not limited to the following:

- Assist the Technical Director with shows
- Perform maintenance of facilities, tools and equipment
- Manage the safety of the working environment, including adherence to Occupational Health & Safety standards
- Assist the Building Manager when required
- Other duties as required

Salary: not specified

The Organization

The Vernon and District Performing Arts Centre is a 750 seat road house theatre that averages 160-200 rentals per year. Within those rentals the Vernon and District Performing Arts Centre's Society presentation season is comprised of 22-25 presentations which include theatre, dance, children's theatre, and special presentations. Other rentals are a mixture of local organizations and professional tours.

Qualifications / Required Skills

The successful applicant will have thorough knowledge of production techniques and staging principles and will possess the ability to competently lead our Production Staff to ensure a high standard for all productions. A minimum of two years experience as a professional Technician or related experience is required and/or completion of a post secondary Technical production program.

The Assistant Technical Director will be self motivated team player, possess good organizational and time management skills, plus have excellent communication skills and the ability to maintain a positive attitude in stressful situations. Must be flexible in outlook and approach to the position and be diplomatic in dealing with crews, cast, stage managers, all other staff and have the ability to take direction.

Preference will be given to persons holding additional certificates for one, or all of the following; Firearms Possession and Acquisition License, LE or FE Certificate, 1st Aid, Pyrotechnician. A valid B.C. driver's licence is essential.

Other Information:

Please forward a cover letter and Resume no later than July 5, 2010 to:

Pamela Burns Resch
Executive Director
The Vernon and District Performing Arts Centre
3800 – 33rd Street
Vernon, BC V1T 5T6

Or to:

pamela@ticketseller.ca

While we thank everyone who applies, only those selected for an interview will be contacted.